



Tower Hamlets Licensing Sub-Committee
c/o Simmi Yesmin
Senior Committee Officer
Democratic Services
London Borough of Tower Hamlets
Mulberry Place
5 Clove Crescent
London E14 2BG

cc: LBTH Licensing and LBTH Environmental Protection teams

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Wednesday 4 March 2020

RE: ADDITIONAL EVIDENCE, JIANG ASIAN STREET MARKET – PREMISES LICENSE APPLICATION

Dear committee members

We look forward to meeting you at the sub-committee hearing on Tuesday 17 March regarding the above license application. In advance of the hearing we would like to take this opportunity to present some additional evidence and summarise our responses to the objections raised regarding the license application.

We enclose in the appendices to this letter correspondence that shows our responses to the concerns raised by Tower Hamlets Licensing and Environmental Protection teams in their objections.

We will endeavour to summarise here the key points from these responses, including additional evidence, proposed amendments and extra conditions to the license application that mitigate the concerns raised.

Centrally we recognise the Brick Lane CIZ policy and its objective to reduce crime and disorder in the vicinity. In the context of the CIZ policy we believe the points outlined in this letter:

- a) demonstrate an exceptional circumstance for the application, and,
- b) show, through controls and conditions, that the granting of the license would not negatively add to the cumulative impact effect of the Licensing Objectives within the Brick Lane CIZ.

EXCEPTIONAL CIRCUMSTANCES

As outlined in the original application pack (*Appendix G*) the proposed market is a food-led offering with 1 x small bar offering within the context of 8 x high quality street food traders specialising in

pan-Asian cuisine. The non-alcohol focus is further emphasised by the commitment to only offer from the bar small serves of speciality beer (330ml max) and wine (175mm max), with no spirits or cocktails on offer. The bar provision is designed to accompany food at the seated area and in this way the licensable activities are only complementary to the overall market offer rather than its focus.

Furthermore, both the application's original terminal hours for bar service (and the further to that the revised terminal hours of 22:45) are within the CIZ Framework Hours.

NON-CONTRIBUTION TO THE CUMULATIVE IMPACT WITHIN THE BRICK LANE CIZ

We would like to highlight some key points from the original application alongside our responses (contained in the appendices) to the Tower Hamlets Licensing and Environmental teams regarding their objections. These show in which ways their concerns can be (with new conditions), or, have been addressed (in the original application pack) and how in the context of the special circumstances the granting of the license would not negatively add to the cumulative impact within the Brick Lane CIZ.

- **Improvement to vicinity and time-limited test phase:** Braithwaite Street tunnel at the weekend currently has a reputation for loutish behaviour, un-regulated street drinking and ASB. We and the Tower Hamlets Markets Team strongly believe that a well-managed regular market will help make the area safer over key weekend evening times. We would like to draw attention to Damian Patchell's, Tower Hamlets Market Manager, letter of support contained in *Appendix A*. A 12-week test phase, rather than a perpetual license, has been applied for as a "proof of model" to allow for all internal and external stakeholders to feedback on the operations of the market before any long-term plans are proposed.
- **Security and Met Police:** as per our original application pack a minimum of 2 x SIA security will be in attendance throughout market hours and to manage customer dispersal at the end of market hours. As per the note from PC Mark Perry of the Met Police Licensing team (*Appendix B*), it has been agreed that the security numbers can be reviewed regularly with the Met Police licensing team. This, alongside the other conditions mentioned in the *Appendix B*, has led to no objection to the application being raised by the Met Police licensing team.
- **Terminal hours:** concern was raised by the Licensing Team of "high spirited" customers leaving the area via Shoreditch High Street Station continuing to drink at the market's bar late into the evening. Although our original terminal hours were within the Framework Hours, we have committed to reduce these to 22:45 last service at the market bar as part of our response in *Appendix C*.

To put this new closure time in context we would like to draw attention to the Comparative Terminal Licensing Hours analysis contained in *Appendix D* to this letter that shows that a 22:45 would leave a clear gap between the market bar closing and the closing times of all other pubs, bars and club premises within a 300 meter radius of the market location.

- **Toilets:** the Licensing team flagged that the late night-levy toilets situated near the market would not be appropriate for use by market-goers. In response we have committed to



providing appropriate numbers of toilets for the market as part of our response in *Appendix C*.

- **Noise break-out from the market:** concern has been raised by the Environmental Protection team regarding the noise from the market negatively effecting sensitive residential properties in the area. In our response in *Appendix E* we have emphasised that the proposed provision of recorded music is for background ambience only, with no performances envisaged.

We have also proposed in our response that we would welcome a condition as to the maximum noise (dBA) levels at the nearest residential properties. We would welcome a recommendation by the Environmental Protection team as to what the noise limit could be set at.

We also suggest an additional condition requiring a Noise Management Plan outlining how we will adhere to these noise limits with appropriate noise monitoring. This would be developed by the applicant and agreed by the Environmental Protection team prior to the first market. Lastly, we have highlighted that, per our original application pack, a resident information letter would be sent to all local resident properties in advance of the market outlining details of how feedback can be communicated to the organisers and Environmental Protection team, including an organiser resident hotline number live during market hours.

- **Public nuisance arising from persons in “high spirits” accessing and egress to and from the venue:** As outlined in our response to the Environmental Protection team in *Appendix E*, the limited bar offering, limited terminal hours, security in place alongside the bar management controls outlined in our supporting plans (*Appendix G*) deem the risk of patrons becoming “high spirited” at the market to be low.

PROPOSED ADDITIONAL CONDITIONS

We would advocate for the commitments made in the original application and supporting documents (*Appendix G*) to be set as a condition to the time-limited license. Further to this we offer and would welcome the following amendments and extra conditions to the time-limited license:

- 1) The 2 x SIA minimum security staffing throughout market hours to be reviewed regularly with Met Police licensing team, alongside the Met’s other suggested conditions outlined in *Appendix B* (i.e. on-sales only, PET service, high-vis jackets for security etc)
- 2) Reduction of proposed terminal hours for the bar of 22:45 on both Friday and Saturday nights
- 3) A maximum noise level (dBA) at the closest sensitive property to be set by the Tower Hamlets Environmental Protection team before the commencement of the first market
- 4) A Noise Management Plan to be developed by the organisers and agreed by the Tower Hamlets Environmental Protection team before the commencement of the first market outlining how the maximum noise levels will be adhered to
- 5) Sufficient toilets to be supplied for each market by the organisers for customer use.



We would like to thank you for your time in considering the application, this additional evidence and our responses to the objections raised. We welcome any further questions and discussion in advance of, or, at the hearing and look forward to meeting you soon.

Yours sincerely



Darren Guerin
Director, FACE Events



APPENDIX A

Supporting letter, Damian Patchell – LBTH Markets Services Manager



Tower Hamlets Market Services
131 Commercial Street
London
E1 6BJ
Enquiries to:

Tel: [Redacted]

3rd March 2020

Dear Daz,

Tower Hamlets Markets are wholly supportive of the plan to launch the Jiang Asian night market on Friday and Saturday evenings at Braithwaite Street. The line-up of food traders you have engaged is great and we anticipate the market will be a great success, really adding to the offering in the area.

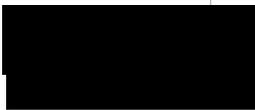
I understand from the application and our meetings that the small bar offering, while a key part of the Asian Market Experience, is not the focus of the market it is a food led Market and will be marketed as such. Bearing this in mind we feel that the provision of alcohol at this food-led market would not negatively add to the cumulative impact of licensed premises within the area.

The 12-week trial period is reflected in the time-limited license that has been applied for gives the opportunity for all internal and external stakeholders to feedback on the market’s operation before any long-term plan is proposed for the market going forward.

We feel that the market offers real benefit to animating the area and managing the area with regard to alcohol consumption with an anticipated reduction in the ASB caused by street drinking that typically blights the area, something that I am aware of as a Priority of the Tower Hamlets High Streets and Town Centre (HS&TC) Strategy 2017-2022, which Markets are part of.

We very much look forward to working with FACE Events on bringing this exciting market to Tower Hamlets.

Yours faithfully



Damian Patchell
Markets Manager



APPENDIX B

Email chain, PC Mark Perry – Met Police Licensing

FACEEVENTS

Tim Brandwood [REDACTED]

Fwd: JIANG! License application

1 message

Daz Guerin [REDACTED]
To: Tim Brandwood [REDACTED]

Mon, Jan 27, 2020 at 1:29 PM

----- Forwarded message -----
From: <[REDACTED]>
Date: Mon, 27 Jan 2020 at 13:27
Subject: JIANG! License application
To: <[REDACTED]>
Cc: [REDACTED]

Dear all,

Please see conditions and security plan agreed with Police in e-mail below.

Kind Regards

Mark

PC Mark Perry
Central East Licensing Unit
Metropolitan Police Service (MPS)
T: [REDACTED] Int: [REDACTED] Email [REDACTED]
[REDACTED]

From: Daz Guerin <[REDACTED]>
Sent: 27 January 2020 13:25
To: Perry Mark J - CE-CU [REDACTED]
Subject: Re: JIANG! License application



Hi Mark,

Yes, am happy to agree with the additional condition relating to the security plan being agreed with the Police on a monthly basis.

Many thanks

Daz Guerin

Mobile: [REDACTED]

Landline: + [REDACTED]

Rich Mix, [35-47 Bethnal Green Rd](#)

[London, E1 6LA](#)

On Mon, 27 Jan 2020 at 13:19, <[REDACTED]> wrote:

Hi Daz,

Thanks for the reply, if you can also confirm you will add the following condition to the license the I can agree to the application.

The management will agree a security plan with Police that will be updated monthly.

Security Plan

1. Food & drink will be decanted into plastics/PETs & not glass.
2. Drinks will be for on-sales only & SIA staff will be pro-active in following the relevant containment procedures.
3. SIA operatives will wear HI-VIS jackets
4. Minimum 2 SIA on duty during the running of the market.
5. Challenge 25 will be in operation.

Kind Regards

Mark



PC Mark Perry

Central East Licensing Unit

Metropolitan Police Service (MPS)

T: [REDACTED] [REDACTED] Email [REDACTED]

A: Licensing Office, 2nd Floor Bethnal Green Police Station E2 9Z

From: Daz Guerin [REDACTED]
Sent: 23 January 2020 13:10
To: Perry Mark J - CE-CU [REDACTED]
Subject: JIANG! License application

Dear Mark,

As discussed earlier i am happy to confirm that we will adhere to the following requests & therefore conditions:-

1. Food & drink will be decanted into plastics/PETs & not glass.
2. Drinks will be for on-sales only & SIA staff will be pro-active in following the relevant containment procedures.
3. SIA operatives will wear HI-VIS wear.

Many thanks

Daz Guerin

Mobile: + [REDACTED]

Landline: + [REDACTED]

Rich Mix, [35-47 Bethnal Green Rd](#)

[London, E1 6LA](#)

APPENDIX C

Applicant response to LBTH Licensing Team letter of objection

On Thu, 6 Feb 2020 at 13:01, Daz Guerin <[REDACTED]> wrote:

Hi Corinne,

Thank you for your letter detailing the nature of the objection to the license application and for your subsequent time on the phone yesterday.

As discussed, please see below a summary of the points discussed and two proposed additional conditions (underlined) we feel will mitigate the concerns raised in the objection letter.

1. Toilets:

There seems to have been a misunderstanding on our part as to the type and number of toilets provided temporarily each weekend via the late-night levy initiative. **Therefore, I can confirm that we will provide sufficient provision separate to this within the boundary of the market for both male and female use.**

2. Bar location & timing:

We have noted within the objection letter the concern that high-spirited customers leaving the area via Shoreditch High Street station could be encouraged to consume more alcohol at the market's bar later into the evening, thus potential for additional issues around ASB and crime & disorder.

As illustrated in Appendix A (Site Plan) of the application, the location of the bar gazebo is located at the other end of the Market to that of the station, so it would not be "on show" to public around the entrance to the station.

We would also emphasise that the current proposed bar operation times are within the LBTH framework timings, with bars proposed to close 15 minutes before the 23:30 cut-off. We would also argue that our bar management plan would preclude any inebriated customers from purchasing alcohol and our SIA staff would be on hand to deal with any issues.

However, if it is felt necessary, we can offer to further mitigate the potential issue by bringing forward the licensed bar closing times to 22:45. This would provide a clear gap between the market's bar closing time and the closing times of the vast majority of licensed premises in the vicinity.

3. Bar scale and it's context within the premises:

As detailed in the submitted plans the envisaged bar would be limited to a small 3 metre frontage gazebo selling above average price pointed small serve beer and wines – we have also committed to serving no spirits, cocktails etc.



This provision is designed to accompany food at the seated area and is intrinsic to the market offering, however as stated in our planning this a food-led market with a single small bar within the context of 8 x food traders.

In this way we believe our application meets the exceptional circumstances criteria of a “premises which is not alcohol led and operates only within Framework Hours” as the market is primarily food-led, with the bar provision being complementary to the overall offer rather than its reason for existing.

4. Trial phase:

As the location of the market is situated in the CIZ it is envisaged that the initial 12-week trial phase would diligently stress-test our plans and long-term feasibility of the model before applying for a permanent license. During this period all stakeholders, including residents, businesses and responsible authorities will have the opportunity to feedback on the Market’s operations which could then be considered if a more permanent license was sought.

5. Visitor demographic/visitor numbers:

The majority of visitors to the Market will stay for a short period (approx. average 15 mins) to purchase and consume food. A smaller amount will stay for a longer period (approx. average 30 mins) to purchase and consume a drink & food. Based on existing footfall data and the scope of a localised marketing campaign it is envisaged that visitor numbers would be up to approx. 100 at any one time.

6. Oval Night Market case study

Precedent for this type of initiative is the Oval Night Market, a successful partnership between LBTH Arts Parks & Events and FACE helping place make The Oval site (which has historically suffered from similar levels of anti-social behaviour etc) with a summer evening market. This market operated throughout summer 2019 with no issues of ASB, crime & disorder or public nuisance.

I hope the above helps to clarify certain aspects of the application and the additional proposed conditions mitigate the specific concerns from your objection letter. I am happy to speak further regarding the application and look forward to hearing from you before the end of the consultation period tomorrow.

Kind regards

Darren Guerin

Mobile: + [REDACTED]

[REDACTED]

Rich Mix, 35-47 Bethnal Green Rd

London, E1 6LA

APPENDIX D

Comparative Terminal Licensing Hours

BACKGROUND

With regards to the premises license application for the Jiang Asian Street Market, part of the Tower Hamlets Licensing team’s objection was as follows:

“The fact that this street market will be held directly next to Shoreditch High Street station could attract high spirited customers who were planning on leaving the area for the evening, having consumed alcohol elsewhere, to hang around later into the evening to consume more alcohol which in itself could lead to rowdy and anti-social behaviour.”

And further to this:

“...the Licensing Authority cannot support this application for concerns it will attract street drinking and additional consumption of alcohol at the end of the night which could lead to anti-social behaviour and crime and disorder

REVISED PROPOSED TERMINAL HOURS

In response to these concerns, the applicant has committed to reduce the terminal hours for the **provision of alcohol to 22:45 on Fridays & Saturdays** for the application. This would provide a clear gap between the market’s bar closing time and the closing times of other licensed premises in the vicinity.

COMPARATIVE TERMINAL HOURS

To set the revised application terminal hours in context it is important to compare them with a sample of the closing times of alcohol-led licensed establishments in the vicinity of the market.

Figure 1 shows a 300-meter radial area around the Braithwaite Street tunnel premises:

Fig. 1: drinking establishments closure times in Braithwaite Street vicinity

FACE

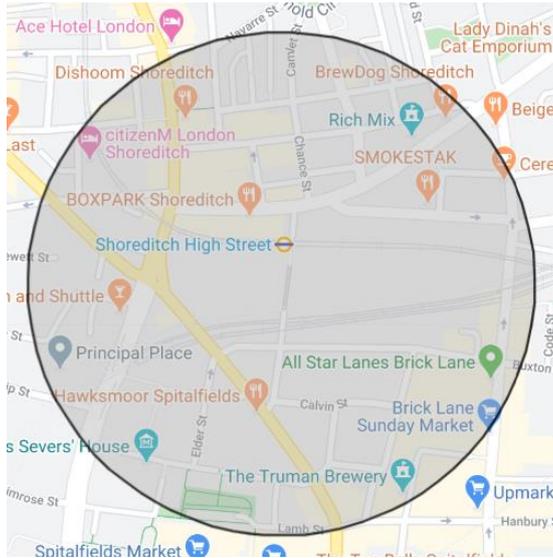


Figure 2 details a list of existing pubs, bars and clubs within the Figure 1 radial area and their Friday and Saturday night closure times:

Fig. 2: drinking establishments closure times in Braithwaite Street vicinity

- Includes pubs, bars and clubs
- 300 meter radius of Braithwaite Street
- Publicly advertised Friday & Saturday closure times

ESTABLISHMENT	FRIDAY	SATURDAY
93 Feet East	01:00	01:00
All Star Bowling Lanes	01:00	01:00
Beach Blanket Babylon	03:00	03:00
Big Chill Bar	01:00	01:00
Boxpark	00:00	00:00
BrewDog Shoreditch	01:00	01:00
Bull In A China Shop	23:30	23:30
Café 1001	00:00	00:00
Commercial Tavern	23:00	23:00
Crown & Shuttle	01:00	01:00
Dinearoma	23:00	23:00
Exit Bar	01:00	01:00
Goose Island Brewpub	00:30	00:30
Hookah Lounge	01:30	01:30
London Cocktail Club	01:00	01:00
London Shuffle Club	23:00	23:00
Lounge Bar	00:00	00:00
Momento Lounge Bar	01:00	01:00
Owl & Pussy Cat	01:00	01:00
The Cocktail Trading Co.	00:00	00:00
The Water Poet	23:00	23:00
Village Underground	04:00	04:00

As can be seen, the revised 22:45 terminal hours for the provision of alcohol at the market creates a clear gap between the market's bar closure and the closure time of alcohol-led establishments in the vicinity. It is felt that the potential for high-spirited customers leaving the other premises in the area being encouraged to drink later at the market has been appropriately mitigated by the revised terminal hours.

APPENDIX E

Applicant response to LBTH Environmental Protection letter of objection

Daz Guerin

Thu, Feb 27, 5:05
PM (5 days ago)

to Nicola, Environmental, Lavine, Simmi, me

Hi Nicola,

Thank you for your time on the phone with regards to your team's objection to the license application.

As discussed here is a response summary of the detail in how we will mitigate against the concerns raised specifically in the objection in relation to the Prevention of Public Nuisance, some of which is highlighting items already covered in our application and some of which are new proposed amendments / conditions to the license application.

With regards to concern of noise breakout from the venue creating public nuisance:

As detailed in the license application, the provision of recorded music is for background music only at the event. To give a sense of the scale it is envisaged that a soundtrack of background music will be played from a small portable PA system around the seating area. There will be no musical performances at the market. In this way noise break-out from the market area will be minimal and we believe will not cause issues to sensitive residential properties in the vicinity.

The applicant would propose to work collaboratively with Tower Hamlets Environmental Protection team to ensure that noise from the event does not cause nuisance to residential properties in the vicinity. In this way we would welcome a suggestion of conditions relating to the maximum noise (dBA level) at the nearest residential properties to the market area to ensure that noise from the market does not cause disturbance to residents. For previous successful markets in Tower Hamlets that feature background music, such as the Oval Night Market, a noise limit of 65dBA has been used as a limit at nearest local properties, however the applicant is open to suggested noise limits in this specific case.

As has been done with other markets and events operated by FACE, a Noise Management Plan would be developed and submitted for approval by the Tower Hamlets Environmental team detailing the necessary noise monitoring to be undertaken to ensure that noise limits are adhered to. As mentioned in the application pack also, a resident information letter would be issued before the start of

the trial market dates to ensure that residents can reach the market organisers and / or Tower Hamlets Environmental Protection if they have a concern or issue regarding noise or other nuisance from the market.

Further to this, we would like to highlight that the proposed timings of the licensable activities at the market have been amended so as not to clash with the closing times of other licensed establishments in the vicinity. This new closure time of 22:45 on both operational nights of Friday and Saturday would apply to the provision of background music as well as the provision of alcohol. These timings are well within the Tower Hamlets framework hours

It is also worth noting that a time-limited application has been applied for with the express aim of allowing all internal and external stakeholders to feedback on the market operations before any long-term establishment plan was taken forward.

With regards to concern of public nuisance arising from the access and egress to and from the venue, of patrons, especially due to patrons likely to be in high spirits:

As detailed in the submitted plans the envisaged bar would be limited to a small 3 metre frontage gazebo selling above average price pointed small serve beer and wines – we have also committed to serving no spirits, cocktails etc. The bar provision is designed to accompany food at the seated area, and while is intrinsic to the market offering this remains a food-led market with a single small bar within the context of 8 x food traders. In this way the risk of any customers becoming “high spirited” at the market can be deemed to be very low.

We do however recognise our responsibilities in regards to ensuring that our customers are well managed. In this way we would like to draw your attention to the following two points from our application pack:

- 1) **Provision of SIA security:** 2 x minimum SIA will be on-site throughout market hours to supervise market customers, including ensuring their access and egress from the market is trouble-free and ensuring that groups do not congregate on the outskirts of the market. It has been agreed that this staffing level will be reviewed dynamically with the Met police licensing team as and when required.
- 2) **Bar management plans:** we would also draw your attention to the bar management plans that covers our staff training procedures and policies in relation to not serving inebriated customers.

Consideration to the premises being within the Cumulative Impact Zone:

Throughout the planning phase and our application pack we have recognised and respected the CIZ initiative and the rationale of its purpose as per section 19.5 of the policy.

FACE

The applicant would like to highlight that this a food-led market with a single small bar and light background music within the context of 8 x food traders. In this way we believe our application meets the exceptional circumstances criteria of a “premises which is not alcohol led and operates only within Framework Hours” as the market is primarily food-led, with the licensable activities being complementary to the overall offer rather than its focus

In conclusion

To summarise, we would appreciate the Environmental Protection team to review the application pack in the context of the following new proposed conditions:

- **Amended terminal hours:** the applicant offers to reduce the licensable activities timings to 22:45 each operational evening.
- **Maximum noise levels at nearest residential property:** the applicant would welcome a condition of a maximum noise dBA level at the nearest sensitive property.
- **Agreement of a Noise Management Plan:** the applicant would welcome a condition whereby a Noise Management Plan would need to be agreed between the applicant and the Tower Hamlets Environmental Health team to ensure that agreed noise levels at nearest sensitive properties are adhered to and that residents have clear information about how to raise any concerns during the trial period.

Many thanks

Daz Guerin

Mobile: +44 (0) [REDACTED]
Landline: +44 (0) [REDACTED]
Rich Mix, 35-47 Bethnal Green Rd
London, [E1 6LA](#)

APPENDIX F

Supporting letter, Catherine Boyd – LBTH Arts, Parks & Events Manager



Tower Hamlets Licensing Sub-Committee
c/o Simmi Yesmin
Senior Committee Officer
Democratic Services
London Borough of Tower Hamlets
Mulberry Place
5 Clove Crescent
London E14 2BG

Children & Culture

Arts, Parks and Events
Brady Arts Centre
192-196 Hanbury Street,
London E1 5HU

Tel: [Redacted]
Email: [Redacted]

3 March 2020

Dear Committee Members,

Face Events, managed by Darren Guerin, have successfully supported LBTH Arts, Parks & Events for the last eight years as a council-wide framework supplier. They have supported our team across the planning and delivery of a wide range of smaller community events through to large scale events such as the Boishakhi Mela (20,000 capacity) and Victoria Parks fireworks event (85,000 capacity).

Face Events have provided a consistently high level of service and have demonstrated to us and other agencies involved in planning for major events, that they are competent and safe delivery partners.

Recently, Face Events have led on the production and event management of the Oval Night Market series, which is a partnership event programme between LBTH APE & Face Events. Whilst the site does not sit within the CIZ, it is in very close proximity and is seeing increasing numbers of premise licenses centred around the sale of alcohol being granted in the vicinity. The road sits in a built-up urban setting with residents & businesses and has also suffered historically from similar levels of anti-social behaviour etc. The Market operated successfully with no issues of ASB, crime and disorder or public nuisance and has been deemed a success with all council stakeholders and with other responsible authorities.



FACE



We also engage Face Events to provide assurance on our commercial events, to ensure that organisers are adhering to licensing and contractual conditions.

Yours faithfully,



Catherine Boyd
Arts and Events Manager



APPENDIX G

Original application supporting documentation



Market Operations Plan

Version: Version 6 | Date: 09.01.2020

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1) INTRODUCTION

Tower Hamlets Market Services, in collaboration with FACE Events Ltd (the Tower Hamlets framework supplier), plan to utilise the Braithwaite Street tunnel to host a weekly Asian food and culture pop-up market under the brand name JIANG! on Friday and Saturday evenings. The market would initially run as a trial series for 12 weeks from Friday 20 March onward, after which if successful a permanent arrangement will be sought.

2) BACKGROUND

Braithwaite Street tunnel is a key gateway in and out of the borough of Tower Hamlets, however it currently has a reputation for anti-social behaviour and rough sleeping. It is envisaged that a weekly pop-up street market will be a catalyst to improve this overlooked space whilst also building on Tower Hamlets reputation as the “home of London markets”.

The aims for the market are as follows:

- Braithwaite Street can get rowdy on weekend evenings – it is intended that a well-managed market will help make the space feel safer for all
- The market would provide local enterprise and employment opportunities
- It would become London’s first weekly Asian street market, focused initially on Asian food and drink and in time other types of traders (artists, makers and artisans)
- The market will align to Tower Hamlets’ Night Time Economy Strategy of creating employment opportunities and a balanced economy with ease of movement.

3) KEY INFO & CONTACTS

LOCATION: Braithwaite Street Tunnel, London, E1 6GJ

LAUNCH: Friday 20 March

INITIAL TRIAL PERIOD: 12 weeks

BUILD: Friday & Saturday 13:00 – 17:00

MARKET OPEN HOURS: Friday & Saturday 17:00 – 23:30

BREAK: Traders depart each night 23:30 – 00:30

KEY PERSONNEL:

NAME	ROLE	ON-SITE RESPONSIBILITIES
Daz Guerin & Tim Brandwood	Market Operators	Overall responsibility for all market operations.
Matthew Hadden	Duty Market Manager	On-site duty manager for the weekly market and DPS for the bar operation.

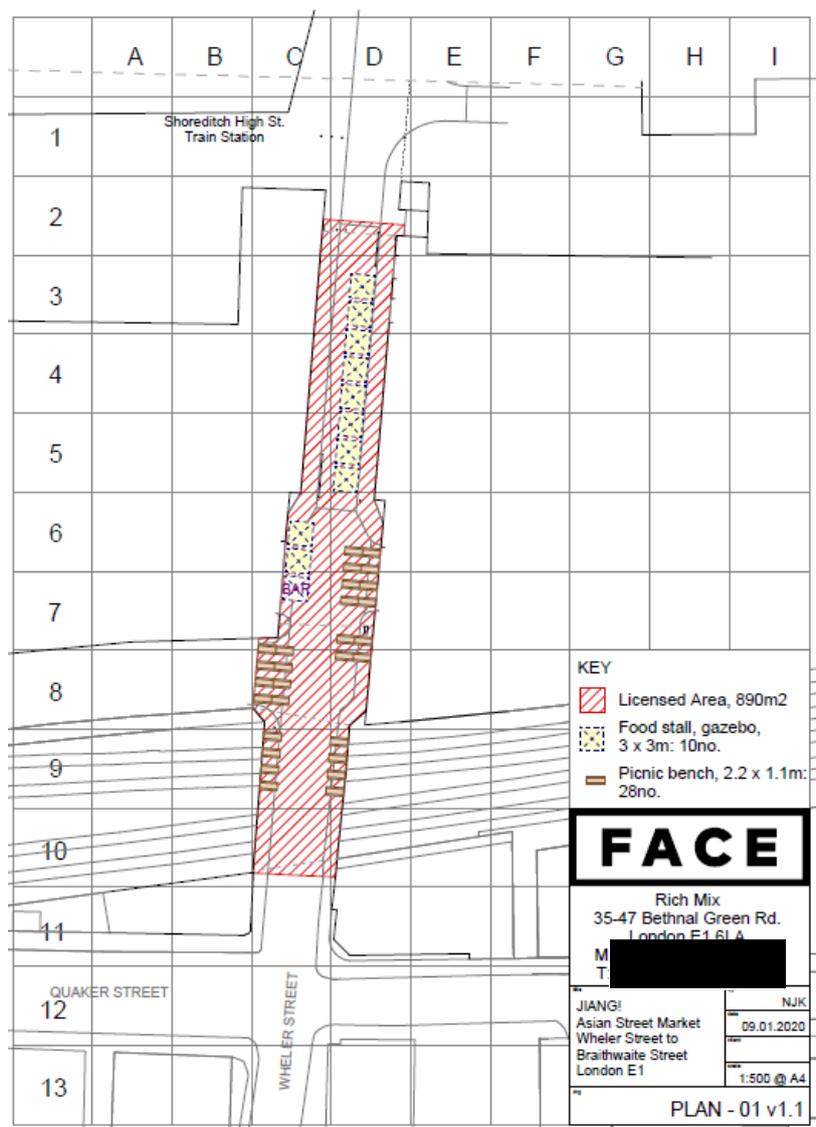
FACE

4) SITE DESIGN & INFRASTRUCTURE

Figure 1 below shows the provisional market design and the plan is also contained in *Appendix A*. The test phase of the market will feature:

- **Food:** 10 x “street food” style traders selling a mix of hot and cold food, plus soft drinks.
- **Bar:** a 3m bar featuring small serves of beer, wine and regional specialities to be paired with food.
- **Background music:** Small PA featuring background regional playlists and soundscapes.
- **Tables and benches:** For use by diners.

FIGURE 1: Market plan



5) TRAFFIC



There will be a maintained emergency / Network Rail vehicle access route incorporated into the site layout.

A report from Martin Sola Associates (LBTH frame-work traffic management specialist) indicates that there is no requirement to augment the existing temporary traffic order (TTO) as the street is essentially a cul-de-sac with no through traffic and permanent bollards at the north end of the site.

6) SECURITY

After consultation with Met Police Licensing team there will be 2 x SIA security staff in situ throughout the market operational hours. There is no provision required for over-night security as the market is de-rigged each night.

7) LICENSING

STREET TRADING LICENSES

All traders will apply for street trading licenses via the LBTH Market Services department in line with the standard application process.

PREMISES LICENSE

For the 12-week trial series a time-limited premises license will be sought for the provision of alcohol and regulated entertainment. The following principles will guide the organisers approach to upholding the licensing objectives.

CIZ: The organisers recognise that the Braithwaite Street lies within the Brick Lane Cumulative Impact Zone relating to licensing for the provision of alcohol. The organisers envisage the provision of alcohol as a pairing to the food offering, with small-serve specialist drinks to compliment the Asian dishes on offer. In this context, the organisers feel that the offering would not exacerbate the alcohol-related issues in the area, evidenced by:

- **Small serves of speciality products:** the bar at the market would be limited to serves of 175ml for wine, 330ml for beers and 25ml for spirits. All products will be regional Asian specialities and higher than average price points.
- **Primacy of food offering:** the bar would be limited to a single 3m bar frontage set within the context of up to 10 x food stalls initially (with more food traders envisaged to be added in due course).
- **Provision of tables and benches:** a minimum of 20 x table and bench sets will be provided for customers to use to eat and drink, rather than the encouragement of any “vertical drinking”.
- **Security:** provision of 2 x SIA staff to oversee the sale of alcohol and to stop any persons from consuming alcohol bought from off-site with the licensed footprint.
- **Discouragement of ASB in a current hotspot:** the Braithwaite Street tunnel is currently a hotspot for ASB and “pre-loading” of alcohol, especially on Friday and Saturday nights. The presence of the managed night market activity will alleviate this issue with SIA security present to stop any ASB within, or in close proximity to, the licensed area.

GENERAL: 2 x SIA security staff and the Duty Market Manager will be present on site to ensure the safety of persons present and to prevent crime and disorder. All electrical equipment, gazebos and



furniture will be installed and maintained by professional contractors. Alcohol will only be served on-site to adults on a Challenge 25 basis and in PET reciprocals. Security staff and bar staff will monitor alcohol consumption to prevent drunken behaviour. Policies, plans and procedures contained within this Market Operations Plan are to be considered as a licence condition that the organiser agrees to adhere to.

PREVENTION OF CRIME: A reputable and experienced SIA-accredited security company will be appointed to provide security cover for the market. Alcohol sales will be approved by the Designated Premises Supervisor and sales carried out by trained bar staff. A Challenge 25 policy will be implemented. All alcohol consumption will be monitored by bar staff and SIA security staff. A Bar Management Plan has been developed outlining policies, procedures and staff training and forms part of this market operations plan.

PUBLIC SAFETY: The market site will fully accord with HSE guidance and will prioritise public safety. The market site will also adhere to relevant Fire Safety standards and a fire risk assessment has been undertaken in the planning phase to identify and mitigate risks. Security and the Duty Market Manager will ensure that emergency vehicle access to the site is maintained at all times.

PUBLIC NUISANCE: The proposed regulated entertainment (recorded only) will be for background and will operate during the market hours only. Noise limits will be set in collaboration with the LBTH Environmental Health team. The on-site Duty Market Manager will ensure that these levels are adhered to.

PROTECTION OF CHILDREN: A Challenge 25 policy will be in force on the bar. There will be no adult-only or other child unsuitable activity taking place within the market.

8) SALE OF ALCOHOL

A full bar management plan is contained in *Appendix B*.

The market organiser's policy as to the sale of alcohol will be as follows:

- Serves will be limited to 175ml wine and 330ml beers. All products will be regional Asian specialities and higher than average price points.
- All drinks will be served in PET containers or pre-opened cans.
- Bars will operate a strict challenge 25 policy which will be clearly signed. All alcohol sales will be under the authority of the nominated DPS.
- Each member of staff employed to serve alcohol at the bar will have received training in respect of the Licensing Act 2003 and as such fully understand their responsibilities in law – especially around the sale of alcohol to persons that are drunk and / or under 18 years of age.
- Staff will be trained to identify a person as drunk if they display, some, or all of the following symptoms:
 - Glazed, possibly reddened eyes
 - Slurred speech
 - Poor co-ordination
 - Inability to respond appropriately to clearly stated questions or requests.



If any member of staff is not sure if a person is too drunk to serve, they are trained to seek assistance of a manager.

- If the behaviour of any person gives staff reason to believe that by refusing service they may endanger the safety of staff or customers, security will be alerted to deal with the individual, if the situation develops the police will be called.
- A Challenge 25 Policy will be in effect. Those under the age of 18, or who cannot prove they are 18 or over will not be sold alcohol under any circumstances. The forms of identification staff are trained to recognise and accept as proof of age are-
 - UK passport
 - UK photo driving licence
 - Cards bearing the PASS hologram

Staff will always ask proof of age to be handed to them for closer examination. If any person refuses to do so, they will be refused service.

If any member of staff has reason to believe that a form of proof of age given to them is either fake or is not the property of the person attempting to use it, then the proof of age will be returned to them and security will be informed.

9) NOISE MANAGEMENT

Amplified background music will be provided from a small PA setup. The PA will be small in nature with the aim of only to provide a background ambience to the market activities, rather than providing any “performance”.

The following approach will be undertaken in the management of noise at the market:

- The LBTH Environmental Protection team will be liaised with during development of the plans and to set appropriate levels / monitoring points for amplified music at the market.
- Noise levels at pre-agreed off-site locations will be monitored to ensure agreed levels are being kept within and adjustments made where required. The on-site Duty Market Manager will have access to a Type 2 noise monitor to be able to monitor basic dB levels to ensure they are within set limits.
- A dedicated resident hotline number will be circulated to neighbouring noise sensitive properties allowing for any noise related issues to be reported into the market management team and dealt with accordingly. The hotline will be active during market opening hours.

10) LOCAL RESIDENTS & BUSINESSES

A resident letter detailing arrangements for the market will be distributed no less than 10 days prior to the first market day. The letter will include a hotline number that will be live during all market open times for any queries or complaints. The contents of the letter will be agreed in advance with relevant LBTH departments.



11) TRADERS

Traders will obtain a street trading license from the LBTH Market Services team in advance of trading at the market. All food traders will work in compliance with relevant health and safety legislation, in particular food hygiene regulations issued under the Food Safety Act.

Each concession will provide, where appropriate, the following documentation for approval before trading at the market:

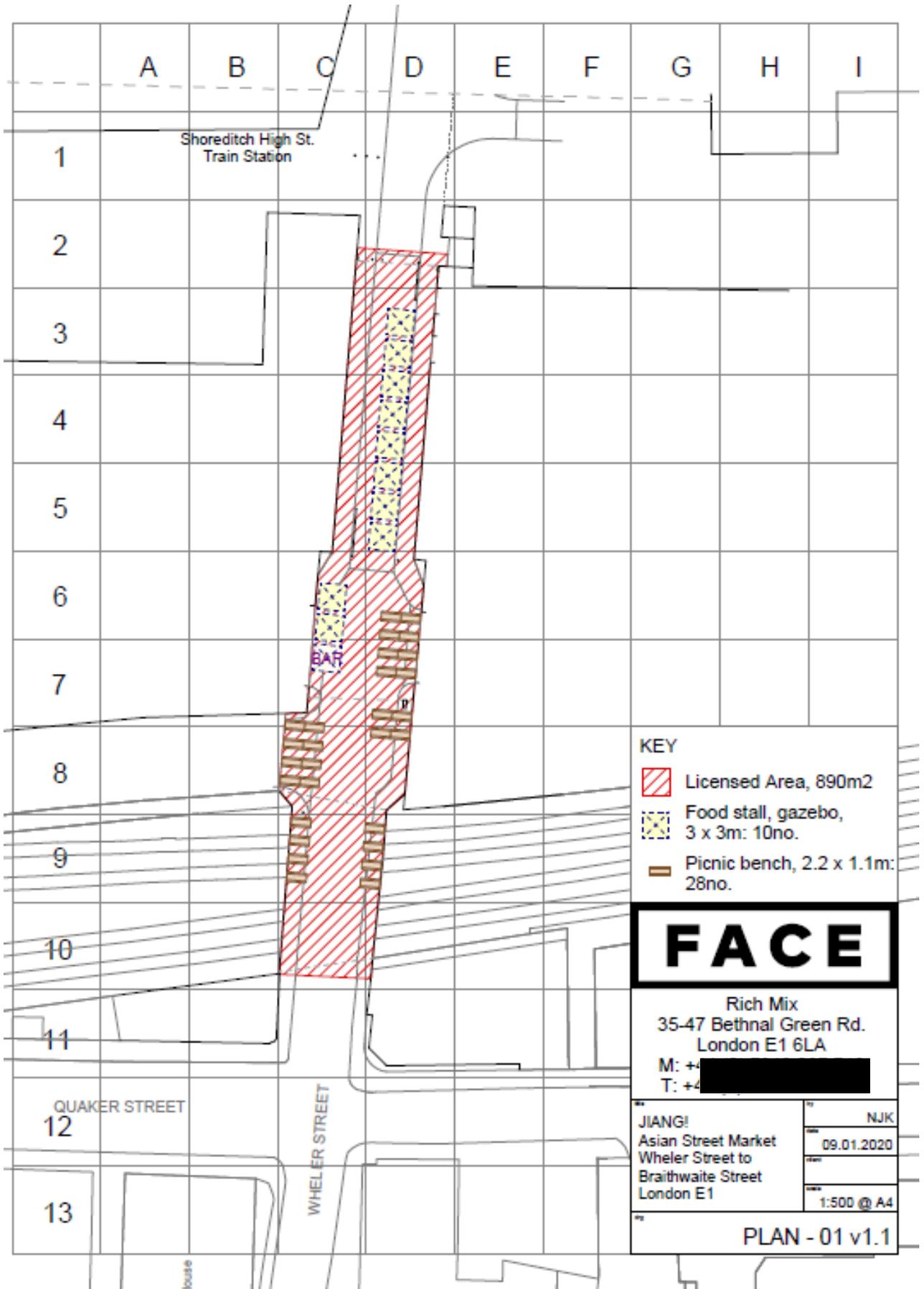
- Public and employer liability insurance
 - Gas testing certification
 - Hygiene training certificates
 - Allergen information
 - Risk assessments
 - Proof of local authority food business registration
-

12) FIRE SAFETY

A fire risk assessment is contained in *Appendix D*.

All food traders will be checked to ensure they are carrying appropriate fire-fighting equipment per their cooking equipment and risk assessment requirements.

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JIANG! ASIAN STREET MARKET | BRAITHWAITE ST. TUNNEL, E1
BAR MANAGEMENT PLAN

Version: **FINAL VERSION**

Date: 08.01.2020



MARKET INFORMATION

Market name

- Jiang! Asian Street Market

Location

- Braithwaite Street Tunnel, London, E1 6GJ

Initial market dates

- Friday and Saturday nights 20th March to 13th June (12-week initial trial period)

FACE Events Ltd (FACE) are managing the bars operations for the Jiang! Asian Street Market, a weekly Asian street food and crafts market organised by FACE in collaboration with Tower Hamlets Market Services department. Designated Premises Supervisor will be as follows:

- Matthew Hadden of [REDACTED]
- Personal licence number: [REDACTED]
- Issued: [REDACTED]

STAFFING & MANAGEMENT

All bar staff will be required to sign a letter of authorization that states:

1. Staff have the authority from the Designated Premises Supervisor (DPS) to dispense and sell alcohol.
2. Staff understand that they will be criminally liable if they have been found to sell alcohol to under 18's.

All training will be recorded, and a copy held in the FACE office.

Key management members / roles & responsibilities for the market are as follows:

NAME	ROLE	ON-SITE REPSONSIBILITIES
Daren Guerin & Tim Brandwood	Market Operators	Overall responsibility for all market operations.
Matthew Hadden	Duty Market Manager	On-site duty manager for the weekly market and DPS for the bar operation.
TBC	2 x bar staff	Trained bar staff supervised by the DPS.

TIMES & LOCATIONS OF OPERATION

The following times to serve alcohol are to be adhered to at the market. Scheduled times are as follows:

Bar timings

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- Fridays: 17:00 – 23:15 last orders / 23:30 market close
- Saturdays: 17:00 – 23:15 last orders / 23:30 market close

Bar locations / frontage

- 1 x bars, total frontage approx. 3m

CHALLENGE 25

FACE will always observe the law and ensure that alcohol is not served to people who are under 18 years old.

FACE will operate the 'Challenge 25' schemes on all bars. Posters will be displayed in a prominent position in bar areas to demonstrate commitment to this scheme.

If a customer appears to be under 25, depending on which scheme is represented, then we require proof that he/she is over 18. In these circumstances staff are required to:

- Explain that it is against the law to serve alcohol to Under 18's.
- Ask for identification. Only three types are acceptable:
 - 'PASS' hologram proof of age card
 - British Passport.
 - Photograph driving licence.
- If a customer does not have identification, suggest they return with some and they will be served when they do.
- Be polite and tactful, but firm, when asking for identification. Do not antagonise the situation if a guest becomes aggressive and/or refuses to leave. Inform a member of management.

'ASK FOR ANGELA'

The Metropolitan Police Service is working with venues across London to help prevent and reduce sexual violence and vulnerability.

By telling customers that they can 'Ask for Angela' it equips them with a discreet codeword that they can communicate to staff if they feel unsafe or threatened. Posters making them aware of this will be displayed at the bar.

FACE supports this initiative and will that bar staff are briefed on the initiative and what to do if the codeword is given to them by a customer during the market operational times.

REGISTER OF REFUSALS & CHALLENGES



The bar manager will maintain and monitor a “Register of Refusals and Challenges” which will record the number and nature of challenges and their outcome to potential customers regarding their age at each bar. This register will include columns for refusals based on being underage, as well as refusals based on drunkenness.

This register will be kept constantly up to date, and made available upon demand for inspection by any of the following, the Premises License Holder, the DPS, Police Licensing Officers and the Council’s Licensing Officers

BAR SIGNAGE

FACE will use signage to inform customers and members of the public of the following:

1. Price List and ABV

Price list and ABV clearly on display at all times.

2. Challenge 25

The signs will state that a Challenge 25 policy is in place and ID may be required.

3. Purchase or attempt to purchase on behalf of under 18’s

The signs will to state that it is an offence to purchase, or attempt to purchase, alcohol on behalf of someone who is under the age of 18, as per Section 149 Licensing Act 2003.

4. Free Drinking Water

Signs will state that free drinking water is available on request at the bar.

5. Ask for Angela

Signs that advertise the ‘Ask for Angela’ codeword for customers to discreetly alert bar staff to a situation that is making them feel unsafe or threatened.

GENERAL CONDITIONS OF ALCOHOL RETAIL

FACE are committed to operating all of its bars responsibly, safely and within the law. We support the four prime objectives of the Licensing Act 2003:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm;

FACE will seek always to work closely and constructively with the key authorities, including Police, Fire, Environmental Health and Local Authorities, in pursuit of these objectives.



We support regional Crime & Disorder partnerships and aim to participate fully in the drive against 'binge drinking' and its related effects, as outlined in the Alcohol Harm Reduction Strategy for England.

FACE will undertake the mandatory conditions as listed in the respective Premises Licences and will at all times observe the law with regard to the sale of alcohol and all other products by:

- Not serving customers who are intoxicated;
- Not serving alcohol to people who are under 18 years old and, where there is any doubt, following the Challenge 25 process outlined above.
- Supporting 'test purchasing' as a way of helping to enforce the law, whilst recognising that under the law, the company cannot undertake test purchasing.
- Observing all other conditions of licensing law.

The Personal License Holder supplied by FACE shall ensure:

- Every supply of alcohol under this premises license will be made or authorized by a person authorised by the relevant DPS.
- All drinks are served in non-shatter PET or equivalent glassware.
- The 'Authority for Sale of Alcohol' shall be signed by each member of Bar Staff and will be made available to any official who wishes to view.
- All reasonable steps to ensure that staff do not carry out, arrange or participate in any irresponsible promotions.
- That no alcohol is dispensed directly by one person into the mouth of another.
- That free tap water is provided on request to customers where it is reasonably available.
- That an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- Serves will be limited to 175ml wine and 330ml beer. All products will be regional Asian specialities and higher than average price points.

In addition, FACE will not participate in

- **Drinking Games** – which require or encourage individuals to drink a quantity of alcohol (or as much as possible) within a time limit.
- **Large quantities of Alcohol for Free or a Fixed Price** – this prevents promotions such as a fixed entry price allowing 'all you can drink'. However this also covers unlimited or unspecified quantities of alcohol free or for a fixed price being offered to a particular group of people defined by a particular characteristic (which makes them more vulnerable or more likely to be involved in crime and disorder as a result of the consumption of alcohol).

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- **Prizes and Rewards** – The sale, supply or provision of free or discounted alcohol or any other item as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less.
- **Promotional materials** – sale of alcohol in connection with posters or flyers which are considered to condone, encourage or glamorise anti-social behaviour or refer to the effects of drunkenness in any favourable manner.

HEALTH & SAFETY / TRAINING

Please see the site-specific risk assessment in *Appendix A* of this document.

All staff working on FACE bars will have read, understood and agreed to the health and safety regulations laid out in the staff briefing. All Risk Assessments shall be made available to all staff.

ZERO TOLERANCE DRUG POLICY

We do not tolerate the use, sale or possession of any illegal drugs. Anyone found in possession of an illegal drug will be immediately asked to leave, in line with our zero-tolerance policy.

The FACE Drugs and Alcohol Policy is contained in *Appendix B*.



APPENDIX A: BAR OPERATIONS RISK ASSESSMENT

Jiang! Asian Street Market
Braithwaite Street Tunnel, E1

Project Start Date (Bars)	March 20 th 2020
Expected Duration	Weekly Friday and Saturdays
Projected Completion Date	June 13 th 2020

- Terms:
 - Hazard:** the potential for something to cause harm.
 - Risk:** is the likelihood that harm will actually be done.
 - Likelihood** Very Unlikely Unlikely Likely Very Likely
- Group of People who may be at Risk:
(A) Bar staff (B) Members of the Public (C) Contractors

HAZARD / RISK	Groups Affected	Likelihood	Control Measures
Vehicles operating on site (including site build and load out) – risk collision & of injury to persons	A,B,C	Likely	(1) All staff and crew to wear high visibility vests during build and break phases of the market operation. (1) Staff and site/crew management should be active in overseeing and enforcing this policy to reduce risk of injury to all. (2) Minimise traffic to <i>essential</i> traffic only as decided by the Market Manager. (3) All traffic shall observe indicated site speed restrictions. (4) All vehicles working on site to be accompanied by a banksman to help the vehicle driver aware of public movement nearby
Tripping & falling; cables / temporary	A,B,C	Likely	(1) All cables installed shall be covered by purpose built cable runs, be ‘flown’ securely at

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structures / uneven ground surface / or low lighting levels – risk of injury			<p>sufficient height if over the heads of patrons, dug in or positioned away from public areas.</p> <ol style="list-style-type: none"> (2) Staff made aware of any specific hazards via signs complying with the Health and Safety (Safety Signs and Signals) Regulation 1996 (3) Sufficient lighting in working areas (4) Site to be monitored regularly and any trip hazards spotted to be dealt with instantly
Electrical Installation – risk of electrical shock, burn or death	A,C	Likely	<ol style="list-style-type: none"> (1) Only authorised and trained people allowed in areas of electrical work (2) Installation of temporary electrical supply carried out by a qualified electrician able to sign an Electrical Sign off Sheet (3) No liquids allowed near to electrical equipment eg icewells, water containers, IBC’s (4) Generators cordoned off and restricted to authorised and trained staff (5) Any portable electric devices used by crew, staff, caterers, traders or exhibitors to be certified safe with a current PAT test certificate.
Injuries due to lifting & manual handling	A, C	Unlikely	<ol style="list-style-type: none"> (1) All staff to be reminded on proper manual handling techniques (2) Contractors involved with manual handling to demonstrate their training in manual handling according to the “Manual Handling Operations Regulations 2002” (3) Any lifting equipment used by contractors to comply with “LOLER regulations 2002”.
Movement around the site during times of darkness – risk of injury due to trips or collision	A,C	Unlikely	<ol style="list-style-type: none"> (1) Additional temporary lighting will be installed in advance. (2) Cables and other equipment will be installed in such a way as to avoid public walkways and other areas where they may cause a hazard.
Public Order problems due to alcohol or drug abuse	A,B,C	Unlikely	<ol style="list-style-type: none"> (1) Security and Market Manager to monitor all guests and members of the public for signs of drink / drug misuse (2) Bar staff trained in licensing objectives at all times with regards to serving times and underage drinkers (3) Bar staff trained for signs of drug use (4) Staff prohibited from drinking during or before work (5) Zero drug tolerance. Anyone suspected of a connection with controlled substances to be removed from site. (6) First aid and/or police support as necessary
Injuries from Glass on site	A,B,C	Unlikely	<ol style="list-style-type: none"> (2) No glass bottles or drink containers to be sold by the bar in any circumstance.
Verbal or Physical Assault	A, B,C	Likely	<ol style="list-style-type: none"> (1) Use competent SIA badged security staff. (2) Monitor all customers, work in pairs and bar staff to call for assistance from security when

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			<p>required.</p> <ul style="list-style-type: none">(3) Provide adequate and suitable lighting.(4) Ensure first aid are on site to deal with any physical assaults.(5) Create a friendly environment and do not serve anyone who appears to have consumed too much alcohol in accordance with the Licencing Act.
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APPENDIX B: DRUGS AND ALCOHOL POLICY

Our Aim

Our aim is to act as a good employer and conduct our business activities in a way which will achieve the highest possible standard of health and safety for our employees, visitors and members of the public. This is because we recognise that we can contribute to a safe, healthy and productive work environment by preventing drugs and alcohol problems, by raising awareness, by identifying problems at the earliest stage and by offering support to those who have a problem.

Our Policy

Our policy is to ensure that drugs and alcohol problems are dealt with effectively and consistently so that workers are protected and those affected are encouraged to seek help. We expect all of those to whom this applies to support this policy and in doing so comply with the rules below.

For the purposes of this policy, drug and alcohol problems are defined as those which incorporate a variety of behaviours caused by drugs or alcohol which may be problematic to the individual and/or to the organisation for which the individual works.

This policy applies to all of our employees as well as subcontractors (including agency and self-employed), consultants and employees of other organisations when working on our sites and premises.

Professional assistance and support can be made available to those to whom this policy applies and we would urge anyone who feels that they may have a drug or alcohol problem to come forward (with a friend, or trade union colleague) to discuss this confidentially with their relevant supervisor or manager.

Rules:

- You must not be in possession of any illegal drugs whilst working on our sites or premises.
- You must not under any circumstances be under the influence of drug or alcoholic substances whilst on our sites or premises. Note that, as previously consumed drug or alcoholic substances may affect your performance at work, you may still be considered to be under the influence.
- If you are on drugs for any medical reason, please inform your supervisor or manager at once.
- If your supervisor or manager believes that you are under the influence of drugs or alcohol whilst on our sites or premises, you will be asked to leave, having been advised of the support available to you and your rights in accordance with our disciplinary procedures.



- There may be circumstances where we would ask you to provide an alcoholic or illegal drug substance test sample. This may be as part of an initiative to carry out random testing or otherwise. Any refusal to provide a test sample may lead to disciplinary action.

Signed..... Director/Proprietor

Print name.....

Dated.....



JIANG! ASIAN STREET MARKET

Safety Policy

Statement of Intent

We recognise the legal duties of care, as outlined in the Health and safety at Work Act 1974, to ensure our undertaking and work activities do not adversely affect the health, safety and well-being of our employees, stall holders, the public attending markets and anyone else that may be affected by our acts or omissions.

We have installed a Safety Management System (SMS) inline with the requirements of the Management Regulations 1999, and advice given in HG65 the Principles of safety Management.

We intend to use legal requirements as a minimum on which we can make improvements to our safety performance.

We will give safety management equal status with other business functions such as marketing and finance.

To this end we will ensure that hazards, in our office premises have been identified and assessed. Where possible, risks have been eliminated and those that remain are controlled and managed so they do not present a significant danger to employees and visitors.

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Ensure that an accident/incident reporting procedure is in place and all accidents, incidents or diseases outlined in RIDDOR 1995 are reported to the enforcing authority.

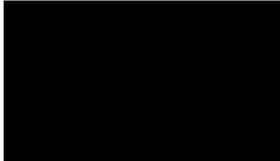
We further recognise that when working on productions our business activities expand to include the working activities of stall holders. When working on productions we will undertake to: -

- Select competent stall holders, and include safety performance as a selection criterion.
- Ensure all stall holders have suitable and sufficient risk assessments and safe working procedures.
- Pro-actively monitor stall holders safe working procedures during the market operations.
- Investigate, or co-operate with others investigating, any accident/incidents involving employees, stall holders and those attending the market.
- Ensure when designing the layout of all temporary demountable structures, barriers and cable runs that they are intrinsically safe and the safety of the public, crew and employees is considered at the design stage.
- Ensure that employees and stall holders are familiar with the site accident and incident reporting procedure.
- Ensure all temporary demountable structures hired for the market conform to all statutory guidance and relevant British or European Standards.
- Ensure employees and stall holders are provided with adequate sanitary, welfare and first aid/medical provision.
- Ensure that there are adequate resources, financial or otherwise, allocated for health and safety purposes.



- Ensure that all employees receive adequate training and instruction so they are competent to carry out their duties in accordance with the Safety Management System.

We understand that no SMS will succeed without the involvement of employees and stall holders. We urge them to give full co-operation in the management of safety.



DAZ GUERIN

Signed

08/01/2020

Date

MARKET PROFILE

This is a small street-based market featuring Asian food stalls, small bar and seating areas.

LOCATION

Braithwaite Street, London, E1. See **Appendix A** to the Market Operations Plan pack.

RESPONSIBILITIES

Market Operators – Daz Guerin (FACE) and Tim Brandwood
Duty Market Manager – Matthew Hadden

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Ultimately responsible for health and safety in all pre-planning, build/break & operational phases of the market.

Ensuring adequate resources are put into health and safety

Ensure all employees receive adequate training and instruction

Keeping up to date with changes in regulations, HSE guidance and industry best practice.

Obtaining expert advice on issues of health and safety when required.

Select competent stall holders and layout temporary demountable structures and temporary services so they are intrinsically safe.

Coordinate stall holders and crews work activities so they do not clash

Familiarise themselves with stall holder risk assessments and monitor stall holders working practices

Ensure the recording and investigation of accidents that occur on site

Ensure accidents/incidents and specific diseases are reported to the relevant enforcing authority, as per RIDDOR 95

Ensure stall holders are given adequate information about the site access, egress, emergency and evacuation procedures, and welfare and sanitary provisions

Ensure all stall holders are made aware of the site traffic system and site safety rules

Give full co-operation to the officers of the Council and Emergency Services

To carry out a pre-site inspections and attend pre-market meetings as required

Ensuring health and safety has a high profile during the market operation and set a personal example to stall holders and crew

Risk assessments

Risk assessment of the hazards associated with the provision, safe installation of temporary demountable structures, , temporary electric supply, lighting and P.A assuming no controls are present:

Identified hazards	Persons at risk			Worst case severity						Likelihood				Risk
	Employees	Public	Stall Holders	Fatal	Major	Minor	No injury	Damage	Likely	Probable	Possible	Remote	Improbable	
1. Disruption to services/damage to building	✓			✓								✓		✓
2. Structural collapse	✓	✓	✓	✓						✓				✓
3. Lifting and handling injuries	✓				✓					✓				✓
4. Risk of falling objects/falls from heights over 2metres	✓	✓	✓	✓							✓			✓
5. Failure of lifting equipment	✓			✓								✓		✓
6. Failure of work equipment	✓			✓						✓				✓
7. Fire	✓	✓	✓	✓							✓			✓
8. Electric shock, burn, fire	✓	✓	✓	✓						✓				✓

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2	<p>All temporary demountable structures designed and installed by a competent person. All barriers and temporary demountable structures to conform to load bearing specified in <i>Temporary demountable structures: Guidance on design, procurement and use</i>. Stall holders to ensure that structures have been erected safely and according to designer’s specifications and instruction using appropriate leg weights where required.</p>
3	<p>Stall holders to supply risk assessments and ensured that persons under their control have received training in safer handling techniques in accordance with the Lifting Operations and Lifting Equipment Regulations 1998). Crew and Stall Holders issued with HSE leaflet “Getting to Grips with Manual handling” ING143 09/07.</p>
4	<p>Ensure work at height is carried out in accordance with advice and guidance contained in HSE advice and guidance contained in ““Work at Height Regulations 2005 (as amended) a brief guide” INDG 401.</p> <p>Ensure the creation of danger zones in areas below people working at height, Hardhats to be worn within danger zone.</p> <p>Where workers are working at a height of 2m or more fall protection devices must be used. Access to height to be by scaffold tower that is to be used in accordance with HSE Construction Information Sheet 10 revision 4 “Safe use of Scaffold Towers”</p> <p>Crew and stall holders issued with HSE guidance “Safe use of ladders and step ladders” ING140</p>
5	<p>Operatives adequately trained in the use of lifting equipment. Scaffold towers hired by the organisers will be serviced maintained and operated in accordance with <i>LOLER 98</i>. All load bearing parts such as winches and site lift trucks LOLER certified.</p>
6	<p>Ensure tools and equipment brought on to site are well maintained and inspected and serviced regularly and electrical equipment P.A.T tested in line with the Provision and Use of Work Equipment Regulations 1998 (PUWER 98). Ensure tools are used as intended (right tool for the job) Hazardous machinery adequately signed, maintained and serviced in accordance with PUWER 98 and Safety Signs Regulations 1996.</p>
7	<p>All backdrops, blacks and decorations inherently fire retardant or fire proofed to <i>BS 5867: Part 2 1980 (amd 1993) Fabric type B</i>. Fabrics kept away from sources of incandescent heat. Sources of incandescence heat reduced by the use of led lighting.</p> <p>Temporary electrical supply system and all electrical equipment, PA and lighting tested in accordance with IEE Regulations 17th edition.</p> <p>Fire fighting equipment in place from build up to strike down.</p>

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8	Temporary electrical supply system designed, installed and tested by competent person Drawing and plans of all electrical installations, cable runs, lighting and sound systems kept in the production area.
9	Traffic management system put in place designed in accordance with HSE guidance contained in “Workplace Transport Safety an overview” 09/06 HSE checklist completed at design stage All stall holders and site crew informed of the site rules and traffic management system prior to the market operation. The safe loading and unloading of vehicles done in accordance with HSE guidance Preventing Falls from Vehicles- Advice to workers INDG413 and “Preventing Falls from Vehicles the Basics” WPT01 09/07.
10	All substances classified as hazardous to health assessed and crew instructed on what the harm they can do, personal protective equipment issued in line with the <i>Control of Substances hazardous to Health 1998</i> . Chemicals stored to ensure they do not present a risk to the guests, crew or stall holders. Flammable and oxidising chemicals stored separately away from possible sources of ignition. Chemical storage areas signed in accordance with the <i>Safety Signs Regulations 1996</i> . Smoke machines used in accordance with manufactures instructions and HSE information sheet “Entertainment Sheet number 3 “Smoke and vapour effects used in entertainment “.
11	Ensure all crew and stall holders given information on the emergency and evacuation procedures. Crew and stall holders working at height instructed to familiarise themselves with the best egress in the event of an emergency.
12	Checks made with stall holders that gloves, ear-plugs and foul weather clothing for crew working outside if required, in line with <i>Personal Protective Equipment Regulations 1992</i> .
13	Tidy storage and work areas to avoid tripping. Steel toecap boots worn. Co-operate with other stall holders on site to avoid getting in each other’s way. Areas open to the public.
14	Ensure stall holders and employers made aware of shared site sanitary conditions, washing and welfare facilities.
15	Ensure stall holders have their own first aid arrangements. Ensure all stall holders are aware of shared first aid facilities in accordance with the <i>First Aid Regulations 1988</i> .
16	Crew and stall holders warned of the dangers of noise and advised to wear ear defenders that are available Poster warning of dangers of high noise levels. Stall holders to co-operate by ensuring staff, working in designated hearing protection zones, wear ear their defenders.
17	Crew made aware that work-load and working times can be subject to temporary adjustment in times of stress. Welfare includes councillors that are available to public and crews during the market operation.

Risk Assessment for hazards associated with safe access and egress from the site assuming no controls are in place

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Identified hazards	Persons at risk			Worst case severity				Likelihood				Risk		
	Employees	Public	Stall Holders	Fatal	Major	Minor	No injury	Damage	Likely	Probable	Possible		Remote	Improbable
1. Slips and Trips	✓	✓	✓	✓							✓			✓
2. Falls from Height	✓	✓	✓	✓						✓				✓
3. Site vehicles	✓	✓	✓	✓					✓					✓
4. Pedestrians hit by vehicles	✓	✓	✓	✓						✓				✓
Existing controls														
1	All pedestrian routes kept free of trip hazards as far as is reasonably practicable. Access routes checked for trip and slip hazards. Suitable provision for the disabled provided by the organiser.													
2	No public access to working areas. Public prevented from gaining access to rigging and access ladders.													
3	Induction for all drivers of site vehicles & stall holder vehicles. 5 mph speed limit in place. Traffic plan to include separation of cars and pedestrians. Only essential site vehicles movements during the market operation in public areas.													
4	Pedestrian/Vehicles segregated as much as possible. Only essential site vehicles allowed in public areas. Vehicles moving in public area stewarded													

Risk Assessment for hazards associated with the provision of site services and welfare assuming no controls are in place

Identified hazards	Persons at risk			Worst case severity				Likelihood				Risk		
	Employees	Public	Stall Holders	Fatal	Major	Minor	No injury	Damage	Likely	Probable	Possible		Remote	Improbable

FACE

1. Electric shock, fire, burn and defibrillation	✓	✓	✓	✓							✓								✓
2. Gas explosion, carbon dioxide poisoning	✓	✓	✓	✓							✓								✓
3. Spread of disease due to lack of adequate sanitary arrangements	✓	✓	✓	✓						✓									✓
4. Spread of disease from the provision of unwholesome drinking water	✓	✓	✓	✓							✓								✓
5. Food poisoning from on site caterer	✓	✓	✓	✓							✓								✓
6. Injuries or medical conditions aggravated by lack of immediate assistance	✓	✓	✓	✓								✓							✓
7. Stress	✓	✓	✓	✓							✓								✓
Existing controls																			
1	Temporary electrical system designed, installed and tested in accordance with <i>IEE regulation 17th edition</i> . Only site electricians permitted to work on system.																		
2	All gas equipment used by caterers tested by a Gas safe registered engineer within the last 12 months in accordance with <i>Gas Safety (Installation and Use) Regulations 1998 (L56)</i> . All operators using LPG can demonstrate a basic understanding of it's safe use, it's characteristics and emergency procedures.																		
3	Sanitary provision provided in local area.																		
4	Drinking water drawn from pre-packaged 5 litre bottles.																		

5	Caterers to ensure that the delivery, storage, preparation, and service of food conforms with the requirements of the <i>Food Hygiene Regulations 2006</i> and follows guidance set out in “Good Health is Good Business” to show due diligence.
6	1 st aid/medical arrangements in line with <i>First Aid Regulations 1985</i> .
7	First-aiders also trained in welfare management.

Jiang! Asian Street Market
Braithwaite Street, E1

FIRE RISK ASSESSMENT

A. Possible sources of ignition

No	Hazard	Control
1	Electrical supply system	<ol style="list-style-type: none"> 1. Designed, installed and tested in line with IEE 17th edition by a qualified electrician. 2. Handover Certificates required before system is used
2	Faulty appliances	<ol style="list-style-type: none"> 1. All portable appliances brought on site subject to a regular inspection and testing in accordance with HSE guidance “Maintaining portable & transportable electrical equipment” (HSG 107) 2. All sound equipment subject to an inspection in accordance with HSE Guidance Note “electrical safety in places of entertainment” before use and records kept on site
3	Cooking Hot surfaces / LPG	<ol style="list-style-type: none"> 1. stalls LPG checked for connectors, tubing, sighting and stability. 2. check stall have back plates and not up against tent skin 3. kitchen staff familiar with emergency procedures and location of emergency cut of switches for gas & electricity 4. ensure any barbecues are adequately guarded
4	Hot Surfaces	<ol style="list-style-type: none"> 1. All backdrops, blacks and decorations made from inherently fire retardant or fire proofed to BS5867 Part 2 1980 (amd 1993) Fabric B test 2. Visual check that no sources of incandescent heat are placed near any material throughout the event
5	Camping	NO CAMPING ON SITE
6	Smoking	<ol style="list-style-type: none"> 1. In draught conditions place warning signs and issue personal

FACE

		<ul style="list-style-type: none"> ashtrays to staff and public on arrival 2.No smoking in enclosed public or working spaces 3. Security to enforce no smoking legislation in venues 4. Have a designated smoking area for staff and performers
7	Arson	<ul style="list-style-type: none"> 1. Adequate security on site and to guard back of house areas 2. Back of house areas fenced to prevent access to plant and machinery and sources of fuel

B. Potential sources of fuel

1	LPG (Liquid)	<ul style="list-style-type: none"> 1. Gas bottles placed in well ventilated area 2. Restricted access to gas bottles area hazard sign in place 3. All gas equipment event tested by a Gas Safe registered engineer within the last 12 months in accordance with Gas Safety (Installation & Use) Regulations 1998 4. Operatives trained in safe use, its characteristics and emergency procedures 5 Hoses and clamps subject to visual inspection before use 6. Excess gas bottles kept in properly constructed gas cage way from the main site and the stalls co-ordinator will ensure a daily gas delivery to help reduce the number of gas bottles on site
2	Solvents, paints, finishes (Liquid)	<ul style="list-style-type: none"> 1. Décor to be prepared off site if possible. If work need on site, it is to be done in the open were possible 2. No smoking allowed on site when décor is being installed 3. No flammable or oxidising agents kept to a minimum and suitably stored 4. COSHH assessments and method statements required before work starts.
3	Décor, backdrops drapes & instillations	<ul style="list-style-type: none"> 1. All backdrops, blacks and decorations made from inherently fire retardant or fire proofed to BS5867 Part 2 1980 (amd 1993) Fabric B test 2. Handover certificates in place from decorations and lighting
4	Waste materials	<ul style="list-style-type: none"> 1. Regular removal of flammable rubbish during the event by litter picking crew working day 2. Removed from site and stored in remote location for recycling

C. Fire fighting equipment

1	Firefighting equipment	<ol style="list-style-type: none">1. All stall holders to carry firefighting equipment appropriate to their cooking equipment2. Duty Market Manager to check firefighting kit is present on check of traders
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E. means of escape/Access for emergency vehicles

1	Emergency routes	<ol style="list-style-type: none">1. procedures/stewards in place to ensure a way into the site can be cleared if emergency vehicle need to access the site2. stewards on standby to guide emergency vehicle to precise location on site
2	Emergency escape routes	<ol style="list-style-type: none">1. Routes in and out of the market area to be kept clear / freeflowing2. Fire patrol log in all venues showing details of patrols3.. Emergency plan in place for practical or full evacuation